

## Vancouver Flying Club - General Rules and Policies

1. Acknowledgement and Agreement:
  - a) Renter acknowledges and agrees that the Aircraft is the property of the Operator.
  - b) Renter acknowledges that the Aircraft is equipped for **VFR** flight only. Only day trip rental is allowed. **NO** overnight rental is allowed except pre-approval by Operator.
  - c) Due to the club sharing the hangar with other tenants, the landlord has designated access to the Aircraft and hangar from 7:00 to sunset. For security reasons, prior permission must be obtained from the Operator if you want to fly beyond these posted hours.
  - d) For full-day booking (meaning 8 hours or more), a minimum of 3 hours will be applied to Renter's block time balance.
  - e) All flights are to be within Canada only.
  - f) Renter acknowledges that he has inspected the Aircraft and had found it to be in good mechanical condition and airworthy.
  - g) Renter acknowledges and agrees that all landing and parking fees incurred by the Renter are additional and at his/her own expense.
  - h) Renter agrees to return the Aircraft at the scheduled time, weather permitting.
  - i) Renter agrees to properly secure the Aircraft after each flight.
  - j) Renter agrees to properly and thoroughly clean the interior and exterior of the Aircraft after each use and upon returning the Aircraft to its base at Boundary Bay Airport. The aircraft interior must be clean and clear of any garbage for the next pilot's use and enjoyment. The exterior of the aircraft must be cleaned – all bugs affixed to the exterior must be cleared and removed.
  - k) Renter acknowledges that the Aircraft logbooks are made available to them at any time during the rental period.
  - l) Renter acknowledges and agrees that all block time must be used within 1 year from purchase.
2. If Renter is unable to return Aircraft to base due to inclement weather, it is the Renter's responsibility to make arrangements to return Aircraft to base.
3. Renter expressly acknowledges personal liability to pay Operator on demand.
  - a) Service and time charges computed at the applicable posted rates until said Aircraft is returned to the Operator.
  - b) Any loss or damage to the Aircraft, its components, parts or equipment during the rental period.
  - c) The amount of any parking, tie-down, or hangar charges until the Aircraft is returned to the Operator.
4. Renter must **TURN OFF** the MASTER SWITCH after his/her flight. Renter agrees to pay a service charge of \$160 + GST + PST if Renter fails to turn off the master. In addition, if the battery needs to be replaced due to Renter forgetting to turn off the master, that Renter will be responsible for up to 50% of the battery replacement cost.
5. Renter agrees not to tamper with, molest, or attempt to repair any parts of the Aircraft or its accessories, but will telephone the operator collect for instructions upon encountering mechanical malfunctions.
6. Renter agrees to report any Aircraft damage, accident or incident to the Operator's designated contact below as soon as possible.

David Lai  
T: 778-889-5022  
E: [davidlai5022@gmail.com](mailto:davidlai5022@gmail.com)
7. Renter agrees that rented Aircraft shall **not be used** or operated:
  - a) For any illegal purposes.
  - b) In any race, speed test, or contest unless otherwise authorized.

- c) By any person other than the renter who signed the agreement.
  - d) Outside the limits and boundaries of Canada, unless previous arrangements have been made.
  - e) To carry passengers or property for compensation or hire.
  - f) For any instruction or training purpose.
  - g) For any flight which the Renter is not properly rated or certified.
  - h) While impaired by and/or under the influence of alcohol, drugs, cannabis and medicine.
8. For the Renter to maintain PIC status, a 60-day currency is required, with a minimum of three (3) take-off and landings during this period. Renter is subject to an annual check-out by a certified flight instructor per insurance policy requirement.
  9. All flying in the Aircraft is to be done in strict accordance with the existing Canadian Aviation Regulations (CARs), the terms and rules set out in this Rental Agreement, and as detailed in the Aircraft Flight Manual.
  10. NO smoking, vaping or consumption of any tobacco and/or cannabis-based products (including marijuana plants) is allowed inside the aircraft at any time.
  11. NO food or drinks inside the aircraft is allowed except bottled water.
  12. NO pets are allowed to be taken inside the aircraft at any time or on any flight.
  13. The Renter agrees to pay Operator the amount of \$3,000.00 should any accident or damage to the Aircraft incurred while the Aircraft is under Renter's care and custody.

### **Reservations**

1. All flying time must be scheduled IN ADVANCE by booking the Aircraft through the booking system on Operator's website. Minimum 24 hours advance booking is required.
2. NO walk-in flying is allowed. Renter must confirm availability with the Operator if he/she would like to do same-day flying without advance booking.
3. It is the responsibility of the Renter scheduling the reservation to cancel as soon as possible if they are unable to keep the reservation. Failure to cancel and/or no show will result in Renter paying for half of the scheduled block time.
4. Renter must not keep the Aircraft beyond the time scheduled, unless due to circumstances beyond their control e.g. unserviceability of aircraft or weather related problems. Renter must call the Operator if he/she is delayed.
5. All flying time shall be paid for in advance by purchasing blocks of time and maintaining a positive balance in Renter's account.

### **Flight Operations and Safety Rules**

1. The PIC shall check previous entries in the Journey Logbook to ensure the starting hourly Hobbs meter time and Tachometer reading are correct.
2. The PIC shall complete the Flight Dispatch Form at <https://www.yvrflyingclub.com/dispatch-form> and submit online prior to each flight for the Operator's record.
3. The PIC shall use designated pre-flight, pre-takeoff, cruise, pre-landing, and shut-down checklists.

4. A NavCanada VFR flight plan or a Flight Itinerary is required for all cross-country flights.
5. In the event of damage to the Aircraft, the PIC is responsible for reimbursement to the Operator of all related costs NOT covered by insurance, such as the deductible portion of the insurance policy. If insurance is VOID due to any illegal acts, including contravention of the Air Regulations (CARs) by the PIC or his passengers, responsibility would include the Aircraft hull at insured value, and any third party liability associated with the damage. The PIC will not be liable for damage to the Aircraft due to mechanical malfunction, unless the damage can be directly attributed to significant pilot error by the PIC at the time of damage.
6. The Operator will not be responsible for any personal costs incurred by the PIC or passenger(s) for meals, lodging or alternate transportation if any disruption of the original intended itinerary should occur.
7. Take-off and landing on PAVED, concrete runways ONLY: No take-off or landing shall be made on any area other than the runways of any airport designated, constructed, maintained, and used as an airport with PAVED runways no less than 2000 feet. NO take-off or landing on grass or beach. This rule does not apply to emergencies.
8. Over water flights: Where the intended flight involves flight over water the Flying Member PIC shall abide by the applicable flight requirements. It is recommended that for all over-water flights, the PIC carry life jackets for all persons on board the aircraft. No person to operate a land aircraft over water, except when conducting a take-off or landing, beyond a point where the land aircraft could reach shore in the event of an engine failure.

### **Transient Maintenance Policy**

The following policies regarding the level of reimbursement for repairs while the Aircraft is away from the Boundary Bay Airport will apply should a breakdown occur.

- a) In the event of a breakdown, notify the designated contact of the Operator of the problem immediately. If the required personnel are not available leave your name, aircraft number and telephone number where you can be contacted.
- b) The rental pilot is not to authorize any repairs to be made to the Aircraft without clearance from the Operator. The Operator is not responsible to provide a replacement aircraft nor is the Operator responsible for travel, lodging, or other expenses incurred due to grounding of the Aircraft.
- c) Any defective items of the Aircraft must be noted on the aircraft squawk sheet. Serious items must be brought to the attention of the Operator's designated contact person immediately.
- d) The rental pilot is responsible for any damage to the aircraft battery that occurs as a result of not turning off the master switch when deplaning. See Item 4 under General Rules and Policies.
- e) The Operator will reimburse the rental pilot for any fuel or oil purchased for the aircraft during the rental period. The rate of reimbursement will be those rates currently in effect at Boundary Bay Airport for fuel and oil.
- f) The Aircraft must be returned reasonably clean and free of trash. The Operator is not responsible for items left in the Aircraft.

### **Logging Time**

1. Flying time shall be computed for each flight with the aid of the Hobb's Meter, or a working clock if the Hobbs Meter is unserviceable.
2. Tachometer reading shall be recorded for comparison purposes.

3. The duration of each flight shall be computed from starting engine until the engine is stopped for parking, and recorded in the appropriate column in the journey logbook.
4. It is the Renter's own responsibility to keep accurate current accounting of the funds paid to the Operator for flying time.

YVR Flying Club